



School Mission Statement

“To create and sustain, with God’s help, a learning, caring and serving community where all people are valued for who they are and who they may become in the light of Jesus Christ.”

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Title:	Teaching Assistant
Reports to:	SENDCo
Working time:	Maximum of 32.5 hours per week. Term time only with overtime for appropriate training
Salary:	Level 1 – Point 4 Level 2 – Point 5 to 6 Level 3 – Points 7 to 12
Job Purpose:	To support and collaborate with teachers to facilitate the active participation of students in the academic and social activities of the school. To raise the learning and attainment of pupils while also promoting their independence, self-esteem, social inclusion and a worthwhile sense of achievement. To act with honesty and integrity to uphold the ethos and values of the school.

Main Objectives

1. Support for students

- a. Under the direction of the teacher, carry out pre-determined tasks to support student learning.
- b. Establish and maintain supportive relationships with individual students and/or small groups to ensure they understand and can participate in tasks.
- c. Provide learning support as required for students.
- d. Be familiar, and keep up to date with students' EHCPs and/or learning support plans and provisions.
- e. Help with the care and support of students, including attending to their emotional and/or physical care needs.
- f. Support inclusion in the classroom, ensuring all students are supported to participate with tasks and activities.
- g. Respect individual differences and cultural diversity.
- h. Accompany students on school trips and support with extra-curricular activities, as required.

2. Support for the curriculum

- a. Under the direction of the teacher, support the school curriculum.
- b. Support the use of ICT in the curriculum, and engage with ICT to support students' learning.
- c. Demonstrate a level of subject and curriculum knowledge relevant to your role and apply this effectively in supporting teachers and students.

3. Support for teachers

- a. Provide information to help the class teacher plan appropriately.
- b. Undertake supportive activities for the teacher as required.

4. Support for the school

- a. Develop and maintain effective working relationships with other staff.
- b. Contribute to the maintenance of a safe and healthy environment.
- c. Attend and actively participate in staff meetings as appropriate.
- d. Provide support for school events as required.

5. Personal and Professional Conduct

- a. Promote the safety and wellbeing of pupils, and help to safeguard pupils' wellbeing by following the requirements of Keeping Children Safe in Education (KCSIE) and our school's child protection policy, using our safeguarding policy and systems.
- b. Be clear about your role, specifically the boundaries and responsibilities
- c. Uphold the school ethos and values
- d. Keep your knowledge and understanding relevant and up-to-date by reflecting on your practice, liaising with teachers and school leaders, and identifying relevant professional development to improve personal effectiveness

Level differentiation:

Level 1 – will be developing and demonstrating the TA standards somewhat consistently

Level 2 – will be consistently secure in all of the TA standards

Level 3 – will be proactively demonstrating the TA standards and supporting the wider team